



**Application Form for Ordinary Membership of
Hong Kong College of Emergency Medicine**

To: Chairman, Membership Committee, HKCEM,

I hereby apply to be an **Ordinary Member** of Hong Kong College of Emergency Medicine.

I am eligible because:

- | | (Please "✓") | For Office Use |
|---|--------------------------|--------------------------|
| 1. I am a registered medical practitioner in Hong Kong
(Medical Council Registration Number: _____), and | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. I have completed the Training Requirements for Basic Trainee
prescribed by the Council of HKCEM*, and | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. I have passed the following examination : | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Intermediate Examination in Emergency Medicine (IEEM)
of Hong Kong College of Emergency Medicine.
(Date of passing IEEM: _____), or | | |
| b. Any equivalent qualification recognized by the Hong Kong
College of Emergency Medicine to sit for Exit Examination
for Emergency Medicine (EEEM)**
(Name of the qualification: _____ ;
Date of conferment: _____) | | |

* One has to complete at least 24 months of training including at least one year of accredited training in an Emergency Department. If you have not been a registered trainee of Hong Kong College of Emergency Medicine, please provide a reference letter from your training supervisor to certify your training requirements.

**Please refer to: *The Training Programme for Specialists in Emergency Medicine of Hong Kong College of Emergency Medicine.* <http://www.hkcem.com/html/training/files/Training%20Program%20update%20v7%20HKAM%20EC%20endorsed%202011%2003.pdf>

Nomination by two Fellows of Hong Kong College of Emergency Medicine:

Name of Fellow: _____	Signature: _____
Name of Fellow: _____	Signature: _____

Enclosed please find a cheque (Bank: _____ Cheque No: _____) for:

	(Please enter the amount)	For Office Use
Entrance Fee (note 1) (HK\$ 1000.)	_____	<input type="checkbox"/>
Annual Subscription Fee for (HK\$ 500.)	_____	<input type="checkbox"/>
Ordinary Member (notes 2 & 3)	_____	<input type="checkbox"/>
Total:	_____	<input type="checkbox"/>



Important Notes:

1. Annual Subscription Fee for one year (i.e. HK\$500.) should be paid if application is submitted in January to June, and for half a year (i.e. HK\$ 250.) if application is submitted in July to December. The annual subscription fee for the first year will be waived if the trainee fee HK\$500 has been fully paid for the current year.
2. The trainee fee HK\$500 will be waived if the Ordinary Membership Annual Subscription Fee is fully paid every year.
3. The annual subscription fee should be paid on or before 30th June for the each calendar year, i.e. 1st January to 31st December. If it is paid after 30th June, a late administrative surcharge of 5% will be levied AND your trainee status would be terminated as recommended by the Education Committee HKCEM.
4. The successful IEEM candidate must settle all the outstanding payments, including training subscription and course fees etc., with the College before they could be elected an Ordinary Member in the Council Meeting.

I understand that the acceptance my application shall be subject to the approval by the Council of the Hong Kong College of Emergency Medicine. All accepted applicants will be conferred with the Membership of Hong Kong College of Emergency Medicine (MHKCEM) in the next Annual General Meeting.

English Name: Signature: Date:
Chinese Name: HKID no: Nationality:
Hospital: Address:
Telephone No: E-mail: Date of Birth:

Remarks:

1. According to the "Bye-law 1 / 96" of the "Memorandum of Association" of Hong Kong College of Emergency Medicine Ltd., membership of the College shall consist of Fellows and Ordinary Members only. Fellows and Ordinary Members shall be liable to pay the entrance fee and annual membership fee which shall be fixed and received by the Council at regular intervals. Only Fellows and Ordinary Members, not trainees, shall enjoy the benefits offered to members of the College, e.g. sponsorship to courses or conferences unless there is special permission from the Council to offer to trainees.
2. When submitting this application form, please include:
 - a. A certified true copy of the **Certificate of Registration** and the **Annual Practicing Certificate** for the current year, issued by The Medical Council of Hong Kong.
 - b. A **reference letter** from your training supervisor if you have not been a trainee of HKCEM.
 - c. A certified true copy of the **certificate of passing the Intermediate Examination for Emergency Medicine** issued by the Hong Kong College of Emergency Medicine, or a certified true copy of the **certificate of an equivalent qualification** to sit for Exit Examination for Emergency Medicine of the Hong Kong College of Emergency Medicine.
 - d. Names and signatures of **two current Fellows** of the Hong Kong College of Emergency Medicine.
 - e. A **crossed cheque** payable to "Hong Kong College of Emergency Medicine" for the appropriate entrance fee and annual subscription fee.
3. The completed application form, supporting documents and cheque should be submitted to The College Secretary, Hong Kong College of Emergency Medicine, Room 809, Hong Kong Academy of Medicine, 99 Wong Chuk Hang Road, Aberdeen, Hong Kong. Tel: 2552 1667